## safeMedicate Rounding Rules Guidelines

## Using This Document

This document outlines the rounding requirements for each of the safeMedicate modules.
The following pages give examples of how these rules are applied to typical answers within the modules.
Each example presents the rounding rule, the calculated answer, the rounded answer and how the rounded answer is represented within the appropriate safeMedicate authentic technical measurement device / measurement vehicle. Rounding requirements throughout safeMedicate modules are expressed in both decimal place (d.p) and fraction nomenclature. This is included to support understanding of the relationship between decimal and fraction values, and the design of the "parts of a whole" calibration marks, used in a range of measurement devices/vehicles, e.g., volumetric syringes/scored tablets.

The safeMedicate module to which the requirement applies is also displayed via a colour key.

## Module Key

## e Essential Skills

b Bodyweight \& Body Surface Area (BSA) Based Calculations

## i <br> Injectable Medicines Therapy

W Word Problem Skills

## safeMedicate Rounding Rules Guidelines

## Essential Skills

Capsule based doses must never be split. Equation answers will always be whole numbers. Whilst not recommended, it may be necessary to split scored tablets into two 0.5 ( $1 / 2$ ) doses.
Liquid medicine and Injection dosages are rounded to the nearest 1 decimal place or $1 \mathrm{~d} . \mathrm{p}$. (tenth) if the amount exceeds 1 mL . If the amount is less than 1 mL , the dosage is rounded to the nearest 2 decimal places (hundredths).

Accuracy when calculating I.V. infusion rates for crystalloid and colloid solutions, blood and blood products is critical to patient safety.

In this module all calculated millilitre per hour (mL/hour) infusion rates for adults are required to be rounded to the nearest whole number. All calculated millilitre per hour (mL/hour) infusion rates for children are required to be rounded to the nearest 1 decimal place or 1 d.p (tenths).

All calculated drops per minute infusion rates are required to be rounded to the nearest whole number.

## Bodyweight \& Body Surface Area Based Calculations

Liquid medicine and Injection dosages are rounded to the nearest 1 decimal place (tenths) if the amount exceeds 1 mL . If the amount is less than 1 mL , the dosage is rounded to the nearest 2 decimal places
(hundredths).

## Injectable Medicines Therapy

The infusion of medications directly into the venous system means that accuracy in the calculation and technical measurement of these medications is especially critical to patient safety.

In this module all calculated millilitre per hour ( $\mathrm{mL} / \mathrm{hr}$ ) infusion rates using volumetric pumps are required to be rounded to the nearest 1 decimal place (tenths). All calculated millilitre per hour ( $\mathrm{mL} / \mathrm{hr}$ ) infusion rates using syringe pumps are required to be rounded to the nearest 2 decimal places (hundredths).

## Word Problem Skills

## Rounding for Essential Skills

Liquid medicine and Injection dosages are rounded to the nearest 1 decimal place or $1 \mathrm{~d} . \mathrm{p}$. (tenth) if the amount exceeds 1 mL .
If the amount is less than 1 mL , the dosage is rounded to the nearest 2 decimal places (hundredths).
Intravenous infusion rates for crystalloid and colloid solutions, blood and blood products are expressed as guttae per minute or drops per minute, or millilitre per hour ( $\mathrm{mL} / \mathrm{hr}$ ). These are always rounded to the nearest whole numberfor adults and rounded to the nearest 1 decimal place (tenths) for children.

## Rounding for Bodyweight \& BSA Based Calculations Word Based Problems

Liquid medicine and Injection dosages are rounded to the nearest 1 decimal place or $1 \mathrm{~d} . \mathrm{p}$. (tenth) if the amount exceeds 1 mL .
If the amount is less than 1 mL , the dosage is rounded to the nearest 2 decimal places (hundredths).
Intravenous infusion rates for crystalloid and colloid solutions, blood and blood products are expressed as millilitre per hour (mL/hr). These are rounded to the nearest 1 decimal place (tenths).

## Rounding for Injectable Medicines Therapy Word Based Problems

Millilitre per hour (mL/hr) I.V. Injectable medicines infusions administered via volumetric pumps should be rounded to the nearest 1 decimal place (tenth). Millilitre per hour (mL/hr) I.V. Injectable medicines infusions administered via syringe pumps should be rounded to the nearest 2 decimal places (hundredths)

## Trailing Zeros \& Floating Decimal Points

Note that for patient safety purposes, unnecessary use of decimal points and trailing zeros must be avoided. For example, a dose of 3 mg should never be written as 3.0 mg , and a volume of 5 mL should never be written as 5.0 mL . Floating decimal points must be avoided. For example, a volume of 0.5 mL should never be written as .5 mL .

MODULES



| MODULES |  |  |  |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| e | b | i | W | RULE | CALCULATED ANSWER | ROUNDED ANSWER | TECHNICAL MEASUREMENT ANSWER |
|  |  |  |  | I.V. Infusions $\mathrm{mL} / \mathrm{hr}$ Adult <br> Whole Number No rounding required |  | $\begin{gathered} 125 \\ \mathrm{~mL} / \mathrm{hr} \end{gathered}$ |  |
|  |  |  |  | I.V. Infusions $\mathrm{mL} / \mathrm{hr}$ Adult <br> 1 Decimal Place (d.p) (Tenths) Round to whole number |  | $\begin{gathered} 113 \\ \mathrm{~mL} / \mathrm{hr} \end{gathered}$ |  |
|  |  |  |  | I.V. Infusions $\mathrm{mL} / \mathrm{hr}$ <br> Adult <br> 2 Decimal Places (d.p) (Hundredths) Round to whole number | 31.25 <br> $\square \square \square \square$ <br> $\square \square \square \square$ <br> $\square \square \square$ | $\begin{gathered} 31 \\ \mathrm{~mL} / \mathrm{hr} \end{gathered}$ |  |
|  |  |  |  | I.V. Infusions $\mathrm{mL} / \mathrm{hr}$ Adult <br> 3 Decimal Places (d.p) + (Thousandths +) Round to whole number |  | $\begin{gathered} 83 \\ \mathrm{~mL} / \mathrm{hr} \end{gathered}$ |  |
|  |  |  |  | I.V. Infusions mL/hr Adult <br> 3 Decimal Places (d.p) + (Thousandths +) Round to whole number |  | $\begin{gathered} 42 \\ \mathrm{~mL} / \mathrm{hr} \end{gathered}$ |  |

MODULES

| e | b | i | W | RULE | CALCULATED ANSWER | ROUNDED ANSWER | TECHNICAL MEASUREMENT ANSWER |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | I.V. Infusions $\mathrm{mL} / \mathrm{hr}$ Child <br> Whole Number No rounding required |  | $\begin{gathered} 125 \\ \mathrm{~mL} / \mathrm{hr} \end{gathered}$ |  |
|  |  |  |  | I.V. Infusions $\mathrm{mL} / \mathrm{hr}$ Child <br> 1 Decimal Place (d.p) (Tenths) No rounding required | 112.5 <br> $\square \square \square \square$ <br> $\square \square \square \square$ <br> $\square \square \square$ | $\begin{aligned} & 112.5 \\ & \mathrm{~mL} / \mathrm{hr} \end{aligned}$ |  |
|  |  |  |  | I.V. Infusions $\mathrm{mL} / \mathrm{hr}$ Child <br> 2 Decimal Places (d.p) (Hundredths) Round to nearest 1 d.p (tenths) | 31.25 $\square \square \square \square$ $\square \square \square \square$ | $\begin{gathered} 31.3 \\ \mathrm{~mL} / \mathrm{hr} \end{gathered}$ |  |
|  |  |  |  | I.V. Infusions $\mathrm{mL} / \mathrm{hr}$ Child <br> 3 Decimal Places (d.p) + (Thousandths +) Round to nearest 1 d.p (tenths) |  | $\begin{gathered} 83.3 \\ \mathrm{~mL} / \mathrm{hr} \end{gathered}$ |  |
|  |  |  |  | I.V. Infusions $\mathrm{mL} / \mathrm{hr}$ Child <br> 3 Decimal Places (d.p) + (Thousandths +) Round to nearest 1 d.p (tenths) |  | $\begin{gathered} 41.7 \\ \mathrm{~mL} / \mathrm{hr} \end{gathered}$ |  |

MODULES

| e | b | i | W | RULE | CALCULATED ANSWER | ROUNDED ANSWER | TECHNICAL MEASUREMENT ANSWER |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
|  |  |  |  | I.V. Infusions drops/min <br> Whole Number <br> No rounding required | 56 $\square \square \square \square$ $\square \square \square \square$ $\square \square \square$ | 56 drops/min | 56 drops/min |



| I.V. Infusions drops/min | 21.25 |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 2 Decimal Places (d.p) (Hundredths) Round to whole number |  | drops/min |  | 21 drops/min |


| I.V. Infusions drops/min | 33. 3333 |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
| 3 Decimal Places (d.p) (Thousandths +) Round to whole number |  | drops/min |  | drops/min |

## I.V. Infusions drops/min

3 Decimal Places (d.p) + (Thousandths +)
Round to whole number


MODULES


MODULES


